General Commission on Archives & History

The General Commission on Archives and History

Spending Plan Narrative 2026

A. Priorities, Programs/Initiatives, Outcomes

Over 2026, the main priority of GCAH will be **strategic long-term planning and a relocation of the physical repository from Madison, NJ to Dallas, TX**. The denomination is changing, agency structures are (potentially) changing, research is changing, and the archival world is increasingly changing. How does GCAH position itself to not only keep up with this change but to rethink its mission, space, and resources to be a better resource for a changing world? In order to do this type of work, the board has decided that a new Center for the Ministry of Memory, on the campus of Cochran Chapel UMC in Dallas, TX and a missional partnership with SMU/Perkins School of Theology and Bridwell Library is key. Relocating to the Dallas area and building a new facility will allow GCAH ownership of its building for the first time and more autonomy over the programs and spaces we offer. This will mean a large capital campaign over the next 3-5 years, with a goal of raising $25 million, $15 million for construction and relocation costs and a $10 million endowment.

GCAH houses two Centers of research: the **Center for LGBTQ+ UM Heritage** and it is taking the **African American Methodist Heritage Center** fully under its umbrella. These two Centers will help GCAH pivot towards a more digital, readily accessible repository and will eventually have individual research fellowships associated with them. We are working towards strategic fundraising by developing donor lists and relationships with donors.

GCAH will continue its educational priorities and programs. First, we continue to offer a monthly podcast called **Un-Tied Methodism** in which we 'unravel the past to make sense of today.' This program has proven to be one of the primary ways in which persons find out about GCAH and the work we do. Second, we continue to offer and design online courses via the **UM History Hub** (umhistoryhub.teachable.com). Our Local Church Historians' School has proven to be quite popular as a free course. In 2024, GCAH launched Radicle Methodism, an online course with over 1,200 enrolled and it partnered with Discipleship Ministries in early 2025 and had over 800 local churches using this course as a sermon series.

GCAH continues our **preservation** duties as we continue to care for, restore, and preserve the records of the denomination. New guidelines, retention schedules, and platforms are being tested and written to ensure that we can best care for born-digital records and media. We are intentionally highlighting the stories of our Heritage Landmarks through a contract-staff position (David Worthington as Global Ambassador of Methodist Historic Sites).

B. Staffing

In early 2025, we hired two new part-time assistant archivists. They are both white women. In order to afford two new part-time staff, we adjusted our use of the our current rental facility at Drew, removing our library services (approx.. $55,000/year) and reducing our square footage by 10,000 square feet (saving approx.. $100,000/year). Our long-time Executive Assistant, Michelle Merkel-Brunskill, retired in April after 25 years of service. We changed the job description for her role to be a part-time position that is more administrative. In July 2025, we hired Rev. Dr. Robert Lee for this role; he is a white male.

C. Financial Sustainability

GCAH keeps approx. one year's worth of funds in our reserves. Our forecasts for the end of 2025 and for the 2026 year predict that we will have a slight surplus (approx.. $80,000 in 2025 and approx.. $50,000 in 2026). We will be actively in a capital campaign as of January 1, 2026 seeking to raise $15 million to relocate to the Dallas area and $10 million for an endowment. This level of endowment would be able to spin off approx.. $400,000/year to help GCAH be less reliant upon apportioned funds.

D. Partnerships

GCAH continues to partner with various agencies and annual conferences. Over the last year, Dr. Boggan spoke at five annual conference sessions, four clergy or laity retreats, and multiple local congregations. By the end of 2025, she will have completed 38 speaking engagements at various levels of the church. For 2026, she already has committed to 5 clergy/lay retreats, 4 connectional/agency events, 5 annual conference sessions, and two heritage tours overseas.

GCAH continues to guide annual conference archives and annual conference commissions on archives and history in how to handle disaffiliating church records, how to creatively fund archives, and how to promote history at the local level. Our Local Church Historians' School continues to be an essential asset to annual conferences and local churches across the connection. We've also designed an oral history app – United Methodist Stories – to help different aspects of the connection record their histories in a non-written format.

GCAH continues to be part of the Net Zero commitment by 2050 and are trying to think creatively about how to feasibly attain this while caring for a massive amount of paper and operating multiple servers. We also required high efficiency HVAC systems to control humidity – but we are getting creative and will continue to think outside the box. In our relocation and construction in Dallas, we will seek to prioritize high efficiency systems – and may even consider solar panels.

GCAH continues to be grateful to UMCOM for providing us (at no charge!!) with a truly exceptional communications person (Crystal Caviness). We have outsourced our HR/Payroll to GCFA for a $20,000/year cost. GCAH is partnering with other agencies on programs. We are working with Discipleship Ministries on a Certified Lay Minister's concentration in the Ministry of Memory and on more sermon series. We are working with UWF and GBGM in researching United Methodism's complicity in indigenous boarding schools. This particular project also involves coordination with annual conference archivists and historians who have been pivotal in the 'on-the-ground' research. We are working with GCRR on a number of book studies and other curricula which feature our complicity in the Sand Creek Massacre and a history of the Central Jurisdiction. GCAH also continues to partner with all of the agencies in ensuring that their records' managers are trained and that we are receiving their most up-to-date records for preservation.

We will continue to look for opportunities to collaborate with other agencies on grants. Writing grants is time consuming and costly if outsourced. It would be wonderful if the UMC or some connectional entity could invest in a professional grant writer who could work across various agencies to assist us with this type of work and creative collaboration. In my experience, the foundations, annual conferences, and other connectional entities have grant persons who write grants for their connectional bodies. Any use of these persons is costly.

We have been highly successful in partnership with annual conferences. Most of that is due to Dr. Boggan's willingness to be the boots on the ground and talking about what GCAH does and can do for the annual conference. More direct communication with DCMs or an event that creates explicit space for conversations between GSs and DCMs would be welcome! Perhaps, the DS/DCM training in Lake Junaluska every July could set aside talk for conversation between these entities (and not just time for exhibit tables).

Name of Agency:	General Commission on Archives and History of the United Methodist Church
President:	
Officer of Agency (signature):	
Treasurer:	Rick King
Treasurer Signature	
General Secretary:	Ashley Boggan Dreff, Ph.D.
General Secretary (signature):	
Date submitted:	October 28, 2025

General Commission on Archives and History of the United Methodist Church
2026 General Agency Spending Plans
Key Assumptions

Revenues comprising of more than 5% of total revenue:	% of Total Income	Possible factors causing significant revenue decrease
General Administration	79.0%	
Benefit Trust Income	15.0%	
	0.0%	
	0.0%	
	0.0%	
	0.0%	
	0.0%	

New significant sources of income in Proposed Budget Year	Total $ of Income	Agency Comment
	$ -	
	$ -	
	$ -	
	$ -	
	$ -	
Total	$ -	

Fund	Collection Rate Assumed in Budget Yr.	GCFA Recommendation	Agency Comment
World Service	0.0%	70-80%	
Africa University	0.0%	75-85%	
Black College	0.0%	75-85%	
Ministerial Education	0.0%	75-85%	
General Administration	Fixed Charge	Fixed Charge	
$ Impact of a 1% lower payment rate	$ -		

Inflation Rates Assumed:	% Assumed in Budget Yr.	GCFA Recommendation	Agency Comment
Active Healthcare	6.5%	6-1/2%	
Retiree Health	6.5%	6-1/2%	
Salaries	2.0%		
Other	0.0%		

Investment Assumptions		Agency Comment
Rate of Return on LT investments	0.0%	
Impact of each 1 Percentage point variance	$ -	

Capital Expenditures	Amount	Agency Comment
Total	$ -	

		GCFA Recommendation	Agency Comment
Benefit Trust Distribution - % Chg. from Previous Yr	**0.0%**	same as forecast	

Change in Staff Headcount	-	**Comments:**	

Expenses comprising of more than 5% of total expenses:	% of Total Expenses
Salaries	48.0%
Rent	14.0%
	0.0%
	0.0%
	0.0%
	0.0%
Total	**62.0%**

New significant expense line items in Proposed Budget Yr	Total $ of New Expense
	$ -
	$ -
	$ -
	$ -
Total	$ -

General Commission on Archives and History of the United Methodist Church
2026 General Agency Spending Plans
Detailed P & L

Revenue / Expense Items	2024	2025			2026	
	Actual (Audit)	**Budget**	**Forecast**	**Difference**	**Budget**	**Vs. 2025 Forecast**
Revenue						
Apportioned Funds:						
1 World Service Fixed Charges	$ -	$ -	$ -	$ -	$ -	$ -
2 World Service On Ratio	$ -	$ -	$ -	-	$ -	-
3 General Administration	$ 648,376	$ 975,301	$ 1,030,248	54,947	$ 1,004,000	(26,248)
4 Interdenominational Cooperation	$ -	$ -	$ -	-	$ -	-
5 Ministerial Education	$ -	$ -	$ -	-	$ -	-
6 Black College	$ -	$ -	$ -	-	$ -	-
7 Africa University	$ -	$ -	$ -	-	$ -	-
Total Apportioned Funds	**$ 648,376**	**$ 975,301**	**$ 1,030,248**	**$ 54,947**	**$ 1,004,000**	**$ (26,248)**
Special Sunday Offerings:						
9 Human Relations Sunday	$ -	$ -	$ -	$ -	$ -	$ -
10 One Great Hour of Sharing	$ -	$ -	$ -	$ -	$ -	-
11 United Methodist Student Day	$ -	$ -	$ -	$ -	$ -	-
12 World Communion Sunday	$ -	$ -	$ -	$ -	$ -	-
13 Peace with Justice Sunday	$ -	$ -	$ -	$ -	$ -	-
14 Native American Ministries Sunday	$ -	$ -	$ -	$ -	$ -	-
Total Special Sunday Offerings	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**
Other General Funds:						
15 World Service Specials	$ -	$ -	$ -	$ -	$ -	$ -
16 Youth Service Fund	$ -	$ -	$ -	-	$ -	-
17 Special Appeals	$ -	$ -	$ -	-	$ -	-
18 General Advance Specials	$ -	$ -	$ -	-	$ -	-
19 World Service Contingency Grants	$ -	$ -	$ -	-	$ -	-
Total Other General Funds	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**
Other Income:						
404 Sale of Literature & Publications	$ 924	$ 1,750	$ 72	$ (1,678)	$ -	$ (72)
410 Sale/Rental of Films and AV	$ -	$ -	$ -	$ -	$ -	-
420 Special Gifts/Contributions	$ 51,258	$ 25,000	$ 25,000	$ -	$ 30,000	5,000
425 Grants	$ 4,933	$ -	$ 52,664	$ 52,664	$ -	(52,664)
430 Dividends & Interest (from operations)	$ 42,110	$ 17,350	$ 54,834	$ 37,484	$ 24,175	(30,659)
449 Dividends & Interest (from long term investment per spending policy or plan)	$ 58,862	$ -	$ 13,008	$ 13,008	$ 10,800	(2,208)
450 Income from Outside Trusts	$ -	$ -	$ -	$ -	$ -	-
455 Legacies & Bequests	$ -	$ -	$ -	$ -	$ -	-
456 Capital Gains (Realized/unrealized, per spending policy or budget plan)	$ -	$ -	$ -	$ -	$ -	-
458 Service Fees	$ -	$ -	$ -	$ -	$ -	-
459 Receipts from Other Agencies	$ 48,662	$ -	$ -	$ -	$ -	-
460 Benefit Trust Income	$ 116,541	$ 150,350	$ 184,595	$ 34,245	$ 185,000	405
461 USPF Distribution	$ -	$ -	$ -	$ -	$ -	-
470 Miscellaneous Income	$ 28,433	$ 11,650	$ 4,474	$ (7,176)	$ 11,350	6,876
480 Contra Income	$ -	$ -	$ -	$ -	$ -	-
490 Building Rental Income	$ -	$ -	$ -	$ -	$ -	-
Total Other Income	**$ 351,723**	**$ 206,100**	**$ 334,647**	**$ 128,547**	**$ 261,325**	**$ (73,322)**
610 Operating Reserves-Unrestricted (Increase to)/Use of reserves	$ 254,506	(29,263)	(88,696)	(59,433)	(50,670)	38,027
611 Temporarily Restricted (Increase to)/Use of reserves	$ 36,464	$ 18,593	$ (38,228)	(56,821)	$ 13,293	51,521
Total Use of Reserves	**$ 290,970**	**$ (10,670)**	**$ (126,924)**	**$ (116,254)**	**$ (37,377)**	**$ 89,547**

General Commission on Archives and History of the United Methodist Church
2026 General Agency Spending Plans
Detailed P & L

Revenue / Expense Items	2024	2025			2026	
	Actual (Audit)	Budget	Forecast	Difference	Budget	Vs. 2025 Forecast
Total Income	**$ 1,291,069**	**$ 1,170,731**	**$ 1,237,971**	**$ 67,240**	**$ 1,227,948**	**$ (10,023)**

General Commission on Archives and History of the United Methodist Church
2026 General Agency Spending Plans
Detailed P & L

Revenue / Expense Items	2024 Actual (Audit)	2025 Budget	2025 Forecast	2025 Difference	2026 Budget	2026 Vs. 2025 Forecast
Expenditures:						
50 Grants & Scholarships - UMC	$ 64,328	$ 73,000	$ 78,352	$ 5,352	$ 50,000	$ (28,352)
51 Direct Support of Persons in Mission	$ -	$ -	$ -	$ -	$ -	-
52 Grants - Outside UMC	$ 7,750	$ -	$ 5,000	$ 5,000	$ 5,000	-
53 Program	$ 49,162	$ -	$ 17,597	$ 17,597	$ 38,293	20,696
54 Research and Program Development	$ -	$ -	$ -	$ -	$ -	-
55 Salaries	$ 501,203	$ 552,249	$ 552,215	$ (34)	$ 584,170	31,955
56 Pension Expense	$ 48,014	$ 48,708	$ 51,513	$ 2,805	$ 49,413	(2,100)
57 Employer's Payroll Taxes	$ 36,606	$ 40,299	$ 40,308	$ 9	$ 42,666	2,358
58 Retiree Insurance	$ 11,056	$ 18,500	$ 25,705	$ 7,205	$ 30,000	4,295
59 Group Insurance & Hospitalization	$ 61,084	$ 63,032	$ 80,481	$ 17,449	$ 110,179	29,698
60 Continuing Education	$ -	$ -	$ -	$ -	$ -	-
61 Moving Expense/Other-Staff Events/Recruiting	$ -	$ -	$ 330	$ 330	$ -	(330)
62 Rent	$ 267,331	$ 215,000	$ 164,181	$ (50,819)	$ 171,377	7,196
63 Building Management Expense	$ -	$ -	$ -	$ -	$ -	-
64 Utilities	$ -	$ -	$ -	$ -	$ -	-
65 Telephone & Internet	$ 18,787	$ 17,500	$ -	$ (17,500)	$ -	-
66 Postage & Freight	$ 2,942	$ 1,900	$ 1,712	$ (188)	$ 1,900	188
67 Printing & Duplication	$ 22,148	$ -	$ 1,125	$ 1,125	$ -	(1,125)
68 Office Supplies	$ 2,749	$ 4,500	$ 3,756	$ (744)	$ 4,500	744
69 Dues & Subscriptions	$ -	$ -	$ -	$ -	$ -	-
70 Equipment (items not capitalized)	$ -	$ 2,500	$ 2,500	$ -	$ 2,500	-
71 Equipment & Software Repair & Maintenance	$ 15,117	$ 11,000	$ 15,973	$ 4,973	$ 16,000	27
72 Equipment Leasing	$ -	$ -	$ -	$ -	$ -	-
73 Building Repair/Maint/Leasehold Imp	$ -	$ -	$ -	$ -	$ -	-
74 Other Office Expense	$ -	$ -	$ -	$ -	$ -	-
75 Depreciation Expense	$ 22,708	$ 23,500	$ 23,224	$ (276)	$ 23,500	276
76 Inventory Write-off	$ -	$ -	$ -	$ -	$ -	-
77 Audit Fees	$ -	$ -	$ -	$ -	$ -	-
78 Legal Fees	$ -	$ -	$ -	$ -	$ -	-
79 Consultant Fees	$ 2,000	$ 25,000	$ 75,300	$ 50,300	$ 15,000	(60,300)
80 Independent Contractors	$ 9,550	$ -	$ 14,500	$ 14,500	$ -	(14,500)
81 Bank Fees	$ -	$ -	$ 200	$ 200	$ 200	-
82 Data Processing Rental & Service	$ -	$ -	$ -	$ -	$ -	-
83 Services Rendered by Other Agencies	$ 48,662	$ -	$ -	$ -	$ -	-
84 Meeting Expense	$ 49,277	$ 500	$ 500	$ -	$ 1,000	500
85 Travel - Staff	$ 25,793	$ 18,000	$ 23,485	$ 5,485	$ 18,000	(5,485)
86 Materials for Resale	$ -	$ -	$ -	$ -	$ -	-
87 Promotional & Informational Materials	$ 518	$ 1,000	$ 3,301	$ 2,301	$ 2,500	(801)
88 Films & Audio-Visuals	$ -	$ -	$ -	$ -	$ -	-
89 All Other Insurance	$ 11,704	$ 17,500	$ 12,500	$ (5,000)	$ 13,500	1,000
90 Special Promotion	$ -	$ -	$ -	$ -	$ -	-
91 Taxes	$ -	$ -	$ -	$ -	$ -	-
92 Interest Expense (Incl. Capital Leases)	$ -	$ -	$ -	$ -	$ -	-
93 Allowance for Uncollectible Accounts	$ -	$ -	$ -	$ -	$ -	-
94 Miscellaneous, Contingency & Currency Exc fees	$ 2,314	$ 3,450	$ 855	$ (2,595)	$ 3,250	2,395
95 Gain/loss on Disposal of Assets	$ -	$ -	$ -	$ -	$ -	-
96 Computer Hardware Maintenance	$ -	$ -	$ -	$ -	$ -	-
97 Software Purchases & Support	$ 10,266	$ 33,592	$ 43,358	$ 9,766	$ 45,000	1,642
98 Information Services	$ -	$ -	$ -	$ -	$ -	-
99 Clearing Account	$ -	$ -	$ -	$ -	$ -	-
100 Interdepartmental Allocation	$ -	$ -	$ -	$ -	$ -	-
Total Expenditures	**$ 1,291,069**	**$ 1,170,731**	**$ 1,237,971**	**$ 67,240**	**$ 1,227,948**	**$ (10,023)**

General Commission on Archives and History of the United Methodist Church
2026 General Agency Spending Plans
Detailed P & L

Revenue / Expense Items	2024 Actual (Audit)	2025 Budget	2025 Forecast	2025 Difference	2026 Budget	2026 Vs. 2025 Forecast
'Surplus / (Deficit) (S/B $0)	$ (0)	$ -	$ -	$ -	$ -	$ (0)

General Commission on Archives and History of the United Methodist Church
2026 General Agency Spending Plans
Detailed P & L

Revenue / Expense Items	2024	2025			2026	
	Actual (Audit)	Budget	Forecast	Difference	Budget	Vs. 2025 Forecast
NON-OPERATING REVENUE & EXPENDITURES						
650 Non-Operating Realized and Unrealized Gains (losses)	$ -	$ -	$ -	$ -	$ -	$ -
655 Other Non-operating Revenue (List other non-operating revenue)	$ -	$ -	$ -	$ -	$ -	-
660 Other Non-Operating Expenses (List other non-operating Expenses)	$ -	$ -	$ -	$ -	$ -	-
Total Non-Operating Revenue/(Expense)	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**

General Commission on Archives and History of the United Methodist Church
2026 General Agency Spending Plans
Summary P & L

Revenue / Expenditures	2024 Actual (Audit)	2025 Budget	2025 Forecast	2025 Difference	2026 Budget	2026 Vs. 2025 Forecast
Revenue:						
Apportioned Funds	$ 648,376	$ 975,301	$ 1,030,248	$ 54,947	$ 1,004,000	$ (26,248)
Special Sunday Offerings	$ -	$ -	$ -	$ -	$ -	$ -
Other General Funds	$ -	$ -	$ -	$ -	$ -	$ -
Other Income	$ 351,723	$ 206,100	$ 334,647	$ 128,547	$ 261,325	$ (73,322)
Total before Reserves	**$ 1,000,099**	**$ 1,181,401**	**$ 1,364,895**	**$ 183,494**	**$ 1,265,325**	**$ (99,570)**
Operating Reserves-Unrestricted (Increase to)/Use of reserves	$ 254,506	$ (29,263)	$ (88,696)	$ (59,433)	$ (50,670)	$ 38,027
Temporarily Restricted (Increase to)/Use of reserves	$ 36,464	$ 18,593	$ (38,228)	$ (56,821)	$ 13,293	$ 51,521
Total Revenue	**$ 1,291,069**	**$ 1,170,731**	**$ 1,237,971**	**$ 67,240**	**$ 1,227,948**	**$ (10,023)**
Expenditures:						
Distribution & Grants	$ 72,078	$ 73,000	$ 83,352	$ 10,352	$ 55,000	$ (28,352)
Program, Research and Prog Develop.	$ 49,162	$ -	$ 17,597	$ 17,597	$ 38,293	$ 20,696
Salaries and Benefits	$ 657,963	$ 722,789	$ 750,552	$ 27,763	$ 816,428	$ 65,876
Building Management	$ 267,331	$ 215,000	$ 164,181	$ (50,819)	$ 171,377	$ 7,196
Equip., Supplies, Postage & Printing, Teleph.	$ 61,743	$ 37,400	$ 25,066	$ (12,334)	$ 24,900	$ (166)
Audit, Legal, Consultants & Ind. Contractors	$ 11,550	$ 25,000	$ 89,800	$ 64,800	$ 15,000	$ (74,800)
Meeting & Staff Travel	$ 75,070	$ 18,500	$ 23,985	$ 5,485	$ 19,000	$ (4,985)
Promo & Info Mat'ls (resale and not)	$ 518	$ 1,000	$ 3,301	$ 2,301	$ 2,500	$ (801)
Information Technology	$ 10,266	$ 33,592	$ 43,358	$ 9,766	$ 45,000	$ 1,642
Insurance & Taxes	$ 11,704	$ 17,500	$ 12,500	$ (5,000)	$ 13,500	$ 1,000
Depreciation	$ 22,708	$ 23,500	$ 23,224	$ (276)	$ 23,500	$ 276
Interest and Investment Fees	$ -	$ -	$ 200	$ 200	$ 200	$ -
All Other	$ 50,976	$ 3,450	$ 855	$ (2,595)	$ 3,250	$ 2,395
Total Expenditures	**$ 1,291,069**	**$ 1,170,731**	**$ 1,237,971**	**$ 67,240**	**$ 1,227,948**	**$ (10,023)**
Net Income (S/B $0)	**$ (0)**	**$ -**	**$ -**	**$ -**	**$ -**	**$ (0)**
NON-OPERATING REVENUE & EXPENDITURES						
650 Non-Operating Realized and Unrealized Gains (losses)	$ -	$ -	$ -	$ -	$ -	$ -
655 Other Non-operating Revenue (List other non-operating revenue)	$ -	$ -	$ -	$ -	$ -	$ -
660 Other Non-Operating Expenses (List other non-operating Expenses)	$ -	$ -	$ -	$ -	$ -	$ -
Total Non-Operating Revenue/(Expense)	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**

General Commission on Archives and History of the United Methodist Church
2026 General Agency Spending Plans
Spending by Program Functions

PROGRAM FUNCTIONS/ ADMINISTRATION	2024	2025			2026	
	Actual (Audit)	Budget	Forecast	Difference	Budget	Vs. 2025 Forecast
Meetings	$ 49,277	$ 500	$ 500	-	$ 1,000	500
Awards & Grants	$ 64,328	$ 73,000	$ 78,352	5,352	$ 50,000	(28,352)
Administration	$ 479,286	$ 389,223	$ 430,204	40,981	$ 377,619	(52,585)
Building & Library Services	$ 252,861	$ 200,000	$ 151,822	(48,178)	$ 156,377	4,555
Archives	$ 389,346	$ 435,915	$ 457,625	21,710	$ 538,661	81,036
Research and Publications	$ -	$ -	$ 1,125	$ 1,125	$ -	(1,125)
Information Technology & Server Migration	$ 51,784	$ 48,500	$ 68,746	$ 20,246	$ 71,000	$ 2,254
Website Update	$ -	$ 14,746	$ -	$ (14,746)	$ 14,746	$ 14,746
Hardware & Equipment Upgrade	$ -	$ 32	$ -	$ (32)	$ 32	$ 32
Server Migration	$ -	$ 8,815	$ 596	$ (8,219)	$ 8,219	$ 7,623
Data Archiving	$ 4,186	$ -	$ 400	$ 400	$ 295	$ (105)
Gulfside Assembly	$ -	$ -	$ 48,600	$ 48,600	$ -	$ (48,600)
Center for LGBTQ UM Heritage	$ -	$ -	$ -	$ -	$ 10,000	$ 10,000
Total Spending	**$ 1,291,069**	**$ 1,170,731**	**$ 1,237,971**	**$ 67,240**	**$ 1,227,948**	**$ (10,022)**

General Commission on Archives and History of the United Methodist Church
2026 General Agency Spending Plans
Grants, Distributions and Scholarships Detail to UMC

Grant / Distribution	Total Proposed Budget 2026	Current Year Forecast 2025	Prior Year Actual 2024
African American Methodist Heritage Center		30,000	30,000
Cody Beckett			250
Discipleship Ministries			4,900
General Board of Global Ministries			5,000
Hee Jun Yang			1,000
Julie A. Wilson			250
Madison R Barben			500
Madison R Barben			667
Maria Sonnleithner			500
Maria Sonnleithner			500
Sarah Rose Campbell			1,000
Sarah Rose Campbell			1,333
Seth Michael Botts			500
Simmons College (Raina Terry)		10,000	
Teachable Inc.		1,428	1,428
University of Washington-Federica Alesiani			10,000
Wolcott United Methodist Church, Wolcott, VT			500
World Methodist Historical Society			6,000
To be determined	50,000	36,924	
Total	**$50,000**	**$78,352**	**$64,328**

General Commission on Archives and History of the United Methodist Church
2026 General Agency Spending Plans
Grants, Distributions and Scholarships Detail to UMC

Grant / Distribution	Total Proposed Budget 2026	Current Year Forecast 2025	Prior Year Actual 2024
Christopher Cannon Jones			2,000
Jasper County Historical Society Inc.			500
Lisa Denise Weaver			250
Mother Bethel African Methodist Episcopal Church			5,000
To be determined	5,000	5,000	
Total	**$5,000**	**$5,000**	**$7,750**

General Commission on Archives and History of the United Methodist Church
2026 General Agency Spending Plans
Consultant Fees Details

Consultant Name	Purpose	Current Year Forecast 2025	Prior Year Actual 2024
Maria Sonnleithner	Archival work		2,000
The Projects Group	Moving project	75,300	
Total		**$75,300**	**$2,000**

General Commission on Archives and History of the United Methodist Church
2026 General Agency Spending Plans
Contractor Details

Contractor Name	Purpose	Current Year Forecast 2025	Prior Year Actual 2024
David James Worthington	Tour Speaker and Host, fundraising, research work	14,500	9,550
Total		**$14,500**	**$9,550**

The United Methodist Church
Agency Reserve Information Tool
Purpose and Instructions

Purpose
The purpose of this tool is to be an information gathering tool to provide information to the General Council on Finance & Administration regarding the reserves (i.e., Net Assets) held by each agency of the United Methodist Church.

Instructions
Please follow the instructions provided below for each spreadsheet in this workbook. In addition, specific instructions/directions are provided on each worksheet as necessary.
Reserve Summary
<u>Data should not be directly input on the Reserve Summary spreadsheet</u>. All information on this spreadsheet is automatically accumulated from the other spreadsheets as referenced on the Reserve Summary.
A - Non-Liquid Assets
Using the green shaded cells, enter any assets that are not readily convertible to cash (e.g., fixed assets). Asset changes for each year in the quadrennium should be estimated and input into the related "Anticipated Changes in Assets" rows.
B - Temp Restricted Funds
Enter any temporarily restricted assets or Funds into the green shaded cells. List Funds with a value equal or greater than $50,000 00 <u>separately</u>. Consolidate the funds if the value of each fund is less than $50,000 each. For each asset, enter the purpose, year received, and year expected to be fully utilized in the related rows. Estimated asset changes for each year in the quadrennium should be estimated and input in the related "Anticipated Changes in Assets" rows.
C - Perm Restricted Funds
Enter any permanently restricted assets or Funds into the green shaded cells. ist Funds with a value equal or greater than $50,000 00 <u>separately</u>. Consolidate the funds if the value of each fund is less than $50,000 each. For each asset, enter the purpose, year received and year expected to be fully utilized in the related rows. Estimated asset changes for each year in the quadrennium should be estimated and input in the related "Anticipated Changes in Assets" rows.
D - Board Designated Funds
Enter any Board designated assets or Funds into the green shaded cells. List Funds with a value equal or greater than $50,000 00 <u>separately</u>. Consolidate the funds if the value of each fund is less than $50,000 each. For each asset, enter the purpose, year designated and year expected to be fully utilized in the related rows. Estimated asset changes for each year should be estimated and input in the related "Anticipated Changes in Assets" (New Designations and use of Funds) rows.
E - Unrestricted Funds
Enter funds that are undesignated and unrestricted. In addition, provide any anticipated changes to the fund balances for each year in the related "Anticipated New Board Designations of Assets" row. **<u>Data should not be directly input</u>** on the Forecast and new Budget year on Rows 9 and 16 since there are formulas on these cells.

General Commission on Archives and History of the United Methodist Church
Reserve (Net Asset) Analysis
Spending Plan Forms - Reserve Summary

Summary of Net Assets / Reserves

Type of Reserve	Actual 2024	Budget 2025	Forecast 2025	Budget 2026
Total Net Assets	**$ 1,493,571**	**$ 1,453,802**	**$ 1,620,495**	**$ 1,657,872**
Restricted Net Assets				
Temporarily Restricted Funds - See **Worksheet B**	$ 226,819	$ 190,950	$ 265,047	$ 251,754
Permanently Restricted Funds - See **Worksheet C**	$ 182,868	$ 182,868	$ 182,868	$ 182,868
Total Restricted Net Assets	**$ 409,687**	**$ 373,818**	**$ 447,915**	**$ 434,622**
Unrestricted Net Assets				
Unrestricted Designated - See **Worksheet D**	$ 151,749	$ 110,546	$ 117,556	$ 117,556
Unrestricted Undesignated - See **Worksheet E**	$ 932,135	$ 969,438	$ 1,055,024	$ 1,105,694
Total Unrestricted Net Assets	**$ 1,083,884**	**$ 1,079,984**	**$ 1,172,580**	**$ 1,223,250**
Assets not readily convertible to cash - See **Worksheet A**	$ 37,236	$ 13,736	$ 14,012	$ 512
Available Unrestricted Net Assets	**$ 1,046,648**	**$ 1,066,248**	**$ 1,158,568**	**$ 1,222,738**

General Commission on Archives and History of the United Methodist Church
Reserve (Net Asset) Analysis
Spending Plan Forms - Reserve Analysis
Assets Not Readily Convertible to Cash

Assets Not Readily Convertible to Cash

Type of Asset (net of depreciation)	Actual 2024	Budget 2025	Forecast 2025	Budget 2026
Fixed Assets	$ 37,236	$ 13,736	$ 14,012	$ 512
Inventory	$ -	$ -	$ -	$ -
Untraded Stock	$ -	$ -	$ -	$ -
Real Estate Investments	$ -	$ -	$ -	$ -
Other - Prepaid Expense and Other Assets	$ -		$ -	$ -
Other - Please describe	$ -	$ -	$ -	$ -
Total Assets Not Readily Convertible to Cash	**$ 37,236**	**$ 13,736**	**$ 14,012**	**$ 512**
Change in Assets Not Readily Convertible to Cash		**$ (23,500)**	**$ (23,224)**	**$ (13,500)**

Anticipated Changes in Assets Not Readily Convertible to Cash	Actual 2024	Budget 2025	Forecast 2025	Budget 2026
Fixed Asset Purchases	$ -	$ -	$ -	$ 10,000
Fixed Asset Depreciation	$ (22,708)	$ (23,500)	$ (23,224)	$ (23,500)
Other - Inventory - Write down	$ -	$ -	$ -	$ -
Change in value of Untraded Stock	$ -	$ -	$ -	$ -
Real Estate Investments	$ -			
Other - Prepaid Expense and Other Assets	$ -			
Other - Please Describe	$ -			
Change in Assets Not Readily Convertible to Cash		**$ (23,500)**	**$ (23,224)**	**$ (13,500)**
Check Figures		$ -	$ -	$ -

General Commission on Archives and History of the United Methodist Church
Reserve (Net Asset) Analysis
Spending Plan Forms - Reserve Analysis
Temporarily Restricted Funds (Subject to Purpose Restrictions)

Temporarily Restricted Funds

					Fund Information		
Type / Restriction of Asset (Agency Specific)	**Actual 2024**	**Budget 2025**	**Forecast 2025**	**Budget 2026**	**Purpose of Assets**	**Year Received**	**Year Expected to be Fully Utilized**
Committee on Latino Church History	$ 31,423	$ 31,423	$ 23,423	$ 23,423			
Sand Creek	$ 54,015	$ 51,600	$ 54,015	$ 54,015			
Ethnic Minority Summit	$ 15,000	$ 15,000	$ 15,000	$ 15,000			
Website Update	$ 14,746	$ (0)	$ 14,746	$ 0	Promotion and development of religious, charitable and educational activities that benefit the mission and ministry of the Commission.	2022	
Hardware & Equipment Upgrade	$ 33	$ (1)	$ 33	$ 1			
Server Migration Project	$ 8,815	$ (0)	$ 8,219	$ 0			
Data Archiving Project	$ 696	$ 0	$ 296	$ 0			
History People of Color	$ 15,000	$ 15,000	$ 15,000	$ 15,000			
Mary & Homer Calkin Preservation Fund	$ 32,782	$ 25,909	$ 35,692	$ 37,692			
Accumulated Earnings - A&H Endowment & Other funds	$ 24,433	$ 40,065	$ 32,184	$ 40,184	+George Ruck Trust; Maser Publication; UMC Foundation Endowment		
Kurt & Rebecca Boggan	$ 12,938	$ 11,956	$ 12,938	$ 12,938			
Gulfside Assembly	$ 11,400		$ 11,400	$ 11,400			
LGBTQ UM Heritage	$ 5,538		$ 19,201	$ 19,201			
IndigenousBoardingSchoolRsrch	$ -	$ -	$ 22,900	$ 22,900			
Total Temporarily Restricted Net Assets	**$ 226,819**	**$ 190,950**	**$ 265,047**	**$ 251,754**			
Change in Temporarily Restricted Net Assets		**$ (18,593)**	**$ 38,228**	**$ (13,293)**			
Anticipated Changes in Net Assets:							
Anticipated New Funds / Gifts:							
Committee on Latino Church History	$ -	$ -	$ -	$ -			
Sand Creek	$ -	$ -	$ -	$ -			
Ethnic Minority Summit	$ -	$ -	$ -	$ -			
Website Update	$ -	$ -	$ -	$ -			
Hardware & Equipment Upgrade	$ -	$ -	$ -	$ -			
Server Migration Project	$ -	$ -	$ -	$ -			
Data Archiving Project	$ -	$ -	$ -	$ -			
History People of Color	$ -	$ -	$ -	$ -			
Mary & Homer Calkin Preservation Fund	$ -	$ -	$ 2,910	$ 2,000			
Accumulated Earnings - A&H Endowment & Other funds	$ -	$ -	$ 7,751	$ 8,000	+George Ruck Trust; Maser Publication; UMC Foundation Endowment		
Kurt & Rebecca Boggan	$ -	$ -	$ -	$ -			
Gulfside Assembly	$ -	$ -	$ -	$ -			
LGBTQ UM Heritage	$ -	$ -	$ 22,264	$ -			
IndigenousBoardingSchoolRsrch	$ -	$ -	$ 30,400	$ -			
Anticipated Investment Return on Assets (Investment Gains and Losses)							
Committee on Latino Church History	$ -	$ -	$ -	$ -			
Sand Creek	$ -	$ -	$ -	$ -			
Ethnic Minority Summit	$ -	$ -	$ -	$ -			
Website Update	$ -	$ -	$ -	$ -			
Hardware & Equipment Upgrade	$ -	$ -	$ -	$ -			
Server Migration Project	$ -	$ -	$ -	$ -			
Data Archiving Project	$ -	$ -	$ -	$ -			
History People of Color	$ -	$ -	$ -	$ -			
Mary & Homer Calkin Preservation Fund	$ -	$ -	$ -	$ -			
Accumulated Earnings - A&H Endowment & Other funds	$ -	$ 5,000	$ -	$ -	+George Ruck Trust; Maser Publication; UMC Foundation Endowment		
Kurt & Rebecca Boggan	$ -	$ -	$ -	$ -			
Gulfside Assembly	$ -	$ -	$ -	$ -			
LGBTQ UM Heritage	$ -	$ -	$ -	$ -			
IndigenousBoardingSchoolRsrch	$ -	$ -	$ -	$ -			
Anticipated Use of Funds:							
Committee on Latino Church History	$ -	$ -	$ (8,000)	$ -			
Sand Creek	$ -	$ -	$ -	$ -			
Ethnic Minority Summit	$ -	$ -	$ -	$ -			
Website Update	$ -	$ (14,746)	$ -	$ (14,746)			
Hardware & Equipment Upgrade	$ -	$ (32)	$ -	$ (33)			
Server Migration Project	$ -	$ (8,815)	$ (596)	$ (8,219)			
Data Archiving Project	$ -	$ -	$ (400)	$ (296)			
History People of Color	$ -	$ -	$ -	$ -			
Mary & Homer Calkin Preservation Fund	$ -	$ -	$ -	$ -			
Accumulated Earnings - A&H Endowment & Other funds	$ -	$ -	$ -	$ -	+George Ruck Trust; Maser Publication; UMC Foundation Endowment		
Kurt & Rebecca Boggan	$ -	$ -	$ -	$ -			
Gulfside Assembly	$ -	$ -	$ -	$ -			
LGBTQ UM Heritage	$ -	$ -	$ (8,601)	$ -			
IndigenousBoardingSchoolRsrch	$ -		$ (7,500)	$ -			
Change in Temporarily Restricted Net Assets		**$ (18,593)**	**$ 38,228**	**$ (13,293)**			
Check Figures		$ -	$ -	$ -			

General Commission on Archives and History of the United Methodist Church
Reserve (Net Asset) Analysis
Spending Plan Forms - Reserve Analysis
Permanently Restricted Funds (Endowments)

Permanently Restricted Funds

Type / Restriction of Asset (Agency Specific)	Actual 2024	Budget 2025	Forecast 2025	Budget 2026	Fund Information: Purpose of Assets	Fund Information: Year Received
GCAH Endowment	$ 182,868	$ 182,868	$ 182,868	$ 182,868		
Fund 2 - Please Describe			$ -	$ -		
Fund 3 - Please Describe			$ -	$ -		
Fund 4 - Please Describe			$ -	$ -		
Add Additional Lines as Necessary			$ -	$ -		
Total Permanently Restricted Net Assets	**$ 182,868**	**$ 182,868**	**$ 182,868**	**$ 182,868**		
Change in Permanently Restricted Net Assets		**$ -**	**$ -**	**$ -**		

Anticipated Changes in Net Assets:						
Anticipated New Funds / Gifts:						
GCAH Endowment		$ -	$ -	$ -		
Fund 2 - Please Describe		$ -	$ -	$ -		
Fund 3 - Please Describe		$ -	$ -	$ -		
Fund 4 - Please Describe		$ -	$ -	$ -		
Add Additional Lines as Necessary		$ -	$ -	$ -		
Anticipated Investment Return on Assets (Appriopriations, Investment Gains and Losses)						
GCAH Endowment	$ -	$ -	$ -	$ -		
Fund 2 - Please Describe	$ -	$ -	$ -	$ -		
Fund 3 - Please Describe	$ -	$ -	$ -	$ -		
Fund 4 - Please Describe	$ -	$ -	$ -	$ -		
Add Additional Lines as Necessary	$ -	$ -	$ -	$ -		
Anticipated Use of Funds:						
GCAH Endowment	$ -	$ -	$ -	$ -		
Fund 2 - Please Describe	$ -	$ -	$ -	$ -		
Fund 3 - Please Describe	$ -	$ -	$ -	$ -		
Fund 4 - Please Describe	$ -	$ -	$ -	$ -		
Add Additional Lines as Necessary	$ -	$ -	$ -	$ -		
Change in Permanently Restricted Net Assets		**$ -**	**$ -**	**$ -**		
Check Figure		$ -	$ -	$ -		

General Commission on Archives and History of the United Methodist Church
Reserve (Net Asset) Analysis
Spending Plan Forms - Reserve Analysis
Unrestricted Board Designated Funds

Unrestricted Board Designated Funds

Fund Category	Actual 2024	Budget 2025	Forecast 2025	Budget 2026	Designation Information: Purpose of Funds	Year Initially Designated	Year Expected to be Fully Utilized
AAMHC Bobby McClain Grants	$ 30,000	$ -	$ -	$ -			
Ethnic History Fund	$ 8,000	$ 9,000	$ 8,000	$ 8,000			
Women's History Fund	$ 8,100	$ 7,600	$ 8,100	$ 8,100			
Josephine Forman Fund	$ 59,999	$ 50,000	$ 53,332	$ 53,332			
A&H quasi-endowment	$ 41,895	$ 40,834	$ 43,929	$ 43,929			
John Ness Fund	$ 3,754	$ 3,112	$ 4,195	$ 4,195			
Designation 7 - Please Describe	$ -	$ -	$ -	$ -			
Designation 8- Please Describe	$ -	$ -	$ -	$ -			
Designation 9 - Please Describe	$ -	$ -	$ -	$ -			
Designation 10- Please Describe	$ -	$ -	$ -	$ -			
Add Additional Lines as Necessary	$ -	$ -	$ -	$ -			
Total Board Designated	**$ 151,749**	**$ 110,546**	**$ 117,556**	**$ 117,556**			
Change In Board Designated Funds		$ (39,650)	**$ (34,192)**	**$ -**			

Anticipated Changes in Board Designated	*Enter New Deisgnations as positive numbers*						
Anticipated New Designations							
AAMHC Bobby McClain Grants	$ -	$ -	$ -	$ -			
Ethnic History Fund	$ -	$ -	$ -	$ -			
Women's History Fund	$ -	$ -	$ -	$ -			
Josephine Forman Fund	$ -	$ -	$ -	$ -			
A&H quasi-endowment	$ -	$ 650	$ 2,117	$ -			
John Ness Fund	$ -	$ 200	$ 441	$ -			
Designation 7 - Please Describe	$ -	$ -	$ -	$ -			
Designation 8- Please Describe	$ -	$ -	$ -	$ -			
Designation 9 - Please Describe	$ -	$ -	$ -	$ -			
Designation 10- Please Describe	$ -	$ -	$ -	$ -			
Add Additional Lines as Necessary	$ -	$ -	$ -	$ -			
Total New Designations		**$ 850**	**$ 2,558**	**$ -**			
Anticipated Use of Funds:	*Enter Use of Funds as negative numbers*						
AAMHC Bobby McClain Grants	$ -	$ (30,000)	$ (30,000)	$ -			
Ethnic History Fund	$ -	$ -	$ -	$ -			
Women's History Fund	$ -	$ (500)	$ -	$ -			
Josephine Forman Fund	$ -	$ (10,000)	$ (6,667)	$ -			
A&H quasi-endowment	$ -	$ -	$ (83)	$ -			
John Ness Fund	$ -	$ -	$ -	$ -			
Designation 7 - Please Describe	$ -	$ -	$ -	$ -			
Designation 8- Please Describe	$ -	$ -	$ -	$ -			
Designation 9 - Please Describe	$ -	$ -	$ -	$ -			
Designation 10- Please Describe	$ -	$ -	$ -	$ -			
Add Additional Lines as Necessary	$ -	$ -	$ -	$ -			
Total Use of Funds		**$ (40,500)**	**$ (36,750)**	**$ -**			
Change in Board Designated Funds		**$ (39,650)**	**$ (34,192)**	**$ -**			
Check Figure		$ -	$ -	$ -			

General Commission on Archives and History of the United Methodist Church
Reserve (Net Asset) Analysis
Spending Plan Forms - Reserve Analysis
Unrestricted (Undesignated) Funds

Undesignated Unrestricted Funds

Fund Category	Actual 2024	Budget 2025	Forecast 2025	Budget 2026
Unrestricted (Undesignated) Funds	**$ 932,135**	$ 969,438	**$ 1,055,024**	**$ 1,105,694**
Change in Unrestricted Funds-Increase/(Decrease)		$ 68,913	**$ 122,889**	**$ 50,670**

<u>Anticipated Changes in Net Assets:</u>				
Increase / (Use) of Unrestricted Net Assets		$ 68,913	$ 122,889	$ 50,670
Change in Unrestricted Funds		**$ 68,913**	**$ 122,889**	**$ 50,670**
Check Figure		$ -	$ -	$ -